

August 12, 2024

MINUTES OF BOARD OF PUBLIC AFFAIRS MEETING

Members Present: Lynn Moomaw, Kyle Krownapple and Ryan Imhoff

Others Present: Mayor Tom Poulson, Adam Baker and Kate Hammond.

Board President Lynn Moomaw called the meeting to order at 6:00 pm.

The July 08, 2024 minutes were presented. Ryan Imhoff made a motion to approve the minutes without edits. Lynn Moomaw seconded the motion. Motion was approved unanimously.

Old Business

The mayor reported on a meeting with Chris Brubaker regarding penalty costs for the additional completion time for the OPWC 2023 project. Insituform Technologies, LLC has accepted full responsibility for the completion delay and has asked for forgiveness for part of the penalty as defined in the contract. The complete penalty of \$40,000 would be a hardship for their company considering the size of the project. A \$20,000 penalty was proposed and deemed acceptable by the Mayor and Fiscal Officer. Krownapple motioned to approve the \$20,00 penalty for the OPWC 2023 project. The motion was seconded by Imhoff and passed unanimously.

The OPWC 2024 Project Bids have been received. CT consultants recommended the low bidder, Insight Pipe Contracting, LLC. Imhoff made a motion to approve Insight Pipe Contracting, LLC for the OPWC 2024 project. Krownapple seconded the motion. It passed unanimously.

Mayor Poulson reported on the EQ sensor. The new Ultra Sonic sensor without a float failed to kick on during the big rains last Thursday. Adam is unsure if the system needs calibrated or if there is a problem with the EQ sensors themselves. He is working on it.

New Business

Krownapple made a motion to approve the two utility bill adjustments requested to correct a clerical error that resulted in incorrect penalties. Lynn Moomaw seconded and it was approved unanimously.

An error in the utility billing software was noted, billing some residents only for the overage on consumption billing months. It is proposed to change the billing requirements to match the utility ordinances and fix the error so that all residents will be billed the minimum amount before consumption is added. Krownapple made a motion to pass the change in the software. Imhoff made a second on the motion and it passed unanimously.

2023 OPWC Lining Project has been completed. When the final documents are in, the project will be closed.

Adam's Report

RCAP is making rounds through the community door-to-door as part of the EPA lead project. Currently no lead has been detected. The project should finish up by next week.

Cathodic It is possible we have a lapse in protection currently. Adam will reach out to Corpro to make sure we get what we need to start a new contract.

There are three broken meters left to replace before the September reading.

The locator and flow meter with the H2Ohio grant is complete. The project invoice has been submitted for reimbursement.

Well update: The packing was adjusted in wells eight and nine. It was reported that there is still plenty of room for adjustment in both of these wells. Well number three is on the schedule to be cleaned yet this year.

One of the three pumps in the basement of the sewer plant needs repair. Pump Doc will be taking a look at it. We are waiting for their report and recommendation.

Motion to adjourn the meeting at 6:50 pm. Was made by Krownapple. Imhoff seconded the motion and all approved.



BPA Clerk



BPA President