

# MINUTES OF SMITHVILLE VILLAGE COUNCIL

**August 6, 2024**

The Council of the Village of Smithville met in regular session on Tuesday August 6, 2024 at 7:00 p.m. in the Village Hall. Mayor Tom Poulson called the meeting to order at 7:04 PM.

Members present at roll call were Larry Allen, Nathaniel Duenke, Joseph Reed, Adrienne Karlen, Patrick Finn, and Matt Haas. Additionally, Solicitor Jason Groh and Office Assistant Amy Hescht were in attendance.

Duenke made a motion to approve the minutes from the June 18, 2024 meeting. Finn seconded the motion. Roll call: Allen, yes, Duenke, yes, Reed, yes, Finn, yes. The minutes were approved.

Allen made a motion to approve the minutes from the July 16, 2024 meeting. Reed seconded the motion. Roll call: Allen, yes, Duenke, yes, Reed, yes, Haas, yes, Karlen, yes. The minutes were approved.

There were no visitors or correspondence.

**Police** – no items to report.

## **Old Business:**

Traffic Visibility – Nothing new to report.

Reed made a motion to approved the **drug-free workplace policy**. Duenke seconded the motion. Roll call: Karlen, yes, Reed, yes, Allen, yes, Haas, yes, Finn, yes & Duenke, yes.

Solicitor noted that GLS accepted 2 of the proposed changes to the **GLS lease/purchase** contract. He is wanting support for not updating the verbiage on the type of deed.

## **New Business:**

Reed made a motion to approve the lowest bid for the **2024 OPWC project** and for the Mayor to sign the letter. Allen seconded the motion. Roll call: Karlen, yes, Reed, yes, Allen, yes, Haas, yes, Finn, yes & Duenke, yes.

Solicitor discussed the forum for the **August 8<sup>th</sup>, 2024 Public Meeting** to include a sign-in sheet and allowing only residents to speak. Council will adopt rules for the meeting, establishing time line, brief explanation of proposed income tax credit reduction, open for public questions/ concerns then allow time for council to respond after all concerns have been voiced. It was decided that council will not vote that day.

Duenke made a motion to approve pay app 2 for the **2023 OPWC project** and for the 2 change orders. Haas seconded the motion. Roll call: Karlen, yes, Reed, yes, Allen, yes, Haas, yes, Finn, yes & Duenke, yes.

Reed made a motion to suspend rules for 2024-15 Resolution of Intent for the release of funds for the 2023 OPWC project. Haas seconded and all agreed. Allen motioned to approve Resolution **2024-15 (Resolution of Intent for Reimbursement)**, Duenke seconded and all agreed.

Allen made a motion to suspend rules for 2024-16 Ordinance Park Committee. Karlen seconded and all agreed. Reed motioned to approve Ordinance **2024-16 (Citizen's Park Committee)**, Haas seconded and all agreed.

Haas motioned to appoint Mark Wynar to the Park Committee effective 9/6/24. Reed seconded the motion. Roll call: Karlen, yes, Reed, yes, Allen, yes, Haas, yes, Finn, yes & Duenke, yes. Duenke mentioned that we need to review parking at the Veteran's Memorial during soccer and base ball practices.

Reed made a motion to suspend rules for 2024-17 GLS Fund Ordinance. Haas seconded and all agreed. Duenke motioned to approve Ordinance **2024-17 (GLS Donation Fund)**. Reed seconded the motion. Roll call: Karlen, yes, Reed, yes, Allen, yes, Haas, yes, Finn, yes & Duenke, yes.

Leaf pick-up contract with Paradise Lawn was motioned by Karlen and seconded by Duenke. All approved.

The 2022/2023 State Audit Report was presented and no errors were reported.

#### **Liaison reports:**

Streets/Sidewalks: No report.

Fire: Allen stated the new addition is complete/

Police: New vests arrived

Veteran's Memorial: No report.

Park/Trees: Haas said the Girls Track Team signs will be posted at Charles and Main and by Dollar General.

Equipment: No report.

Finance/Personnel: No report. But we will need to start thinking about year-end evaluations, 2025 Salary ordinance and 2025 Appropriations.

**Mayor's Report:** The Mayor discussed needing a policy for food trucks at the Park. They would need to sign a release, and get approval. We will need rules/regulations for entities to set-up at the park thru the Park Committee. This would need to be a separate form specifically for food trucks.

All employees and elected officials need to complete state mandated Fraud Training. This will also be included in the new hire packet. Amy, Office Administrator will need copies of certificates and track the training.

Allen motioned to approve the bill list for \$180,178.70. Duenke seconded. Roll call: Karlen, yes, Reed, yes, Allen, yes, Haas, yes, Finn, yes & Duenke, yes.

Reed made a motion to enter into executive session pursuant to R.C. 121.22(G)(3), for conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Duenke seconded the motion. Roll call: Haas, yes, Duenke, yes, Karlen, yes, Reed, yes, Allen, yes, Haas, yes, Finn, yes. Invited to the executive session were Mayor Poulson, Solicitor Groh, and Amy Hescht.

At 8:32 p.m., Reed made a motion to return to regular session. Duenke seconded the motion. Roll call: Haas, yes, Duenke, yes, Karlen, yes, Reed, yes, Allen, yes, Haas, yes, Finn, yes.

Allen motioned to adjourn the meeting. Karlen Seconded. Roll call: Duenke, yes, Reed, yes, Karlen, yes, Allen, yes, Haas, yes, Finn, yes. Motion carried. Meeting adjourned at 8:35 p.m.

Approved: 8-20-24

Amy Hescht  
Clerk

T. Lynn Poulson  
Mayor