

May 8, 2023

MINUTES OF BOARD OF PUBLIC AFFAIRS MEETING

Members Present: Kyle Krownapple & Ryan Imhoff

Others Present: Mayor Tom Poulson, Adam Baker, and Lisa Crawford

Mayor Tom Poulson brought the meeting to order at 6:00pm.

The April 10, 2023 meeting minutes were read for approval. Ryan made the motion to accept the minutes as written, Kyle seconded, and all approved.

The Sump Pump Amnesty Program and G.E. Baker Request for Payment Update had nothing new to report. CT Consultants – Residual Chlorine Levels was determined to have no new solutions at this time.

The Mayor reported that Chris received the Pro Supply Demolition documents and he will sign and return these documents. The total amount for the project is \$71,053.36 and will be pay this amount and close the loan. This item can be removed from the agenda going forward.

Adam reported that meter replacement at Burkey Church would cost \$2,000, Methodist Church would cost \$1,500-2,000, and the Career Center would cost \$3,500. He also indicated that the replacement meters would be available quickly if we decide to replace now. If not, these meters are all easy to manually read until replacements are purchased. Before ordering new meters at these locations, we need to determine if they are compatible with our new software.

Adam shared there was nothing new to report on the well field generator. Chris is supposed to pick up maps for review but has not done so yet.

The quote for AMR Bluetooth meter reading system was discussed. The AMR is essentially a laptop with a receiver to collect the readings. The quote for this system is between \$30,000 to \$40,000. The wall mount and pit-set radios (MTUs) are all programmed during installation with the handheld and command link. The actual readings would be done on a monthly basis which could detect any problems early and the street employees could install the wires (MTUs) for these meters. The quote for the AMI system is \$100,000 to \$200,000. The AMI system will automatically migrate to all of the radios if we decide to use this system.

Kyle suggested that Adam obtain actual quotes to the group to review. Mayor Poulson asked that these quotes be given to Pam Keener to review for a 5-year plan to implement new meter readings for the village. He also asked that we also make sure the new meter reading system is compatible with our new software.

Mayor Poulson made the motion to approve the Fall OPWC submission Phase 2 Sanitary Sewer Rehab project be brought to council.

Mayor Poulson gave an update on the Water Backflow Prevention legislation. Letters will be mailed on April 27, 2023, to 12 businesses that have not provided backflow documentation from a plumber showing installation. To date, we still have 5 businesses that have not returned this documentation.


Mayor Poulson also touched on the commercial property for sale (hardware store) and the possibility of a tax abatement to interested buyers. There are 2 couples looking to restore the building who own a historical restoration business.

The next meeting will be June 12, 2023

Ryan made a motion to adjourn the meeting at 6:33pm, Kyle seconded, all approved.



BPA Clerk



BPA President