

March 4, 2024

## MINUTES OF BOARD OF PUBLIC AFFAIRS MEETING

Members Present: Kyle Krownapple, Lynn Moomaw, and Ryan Imhoff

Others Present: Mayor Tom Poulson and Adam Baker.

Board President Lynn Moomaw called the meeting to order at 6:00 pm.

The Feb 5, 2024 minutes will be approved at the April 8, 2024 meeting

There were no new updates for the Sump Pump Amnesty Program is still being worked on by Solicitor Groh.

The mayor reported that the 2023 OPWC project kickoff meeting was held Feb 27<sup>th</sup>. Jim Frizell attended on behalf of Burkey excavating. They will be a subcontractor for point repairs

The mayor also reported that this is a prevailing wage project. He also reported that there was a miscalculation of the pipe size in the bid documents and that this will impact the project costs.

Adam stated that there was nothing new to report concerning the well field and sewer plant generator projects

### New Business

Kyle Krownapple made a motion to approve waiving all late charges on utility bills due to issues with the software conversion. Ryan Imhoff seconded the motion. The motion was approved unanimously.

The mayor updated the members regarding issues in the software conversion to VIP and the interface with Invoice Cloud.

Adam's report Nothing further to report

Imhoff made a motion to adjourn the meeting at 6:23 pm, Krownapple seconded, and all approved.

  
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BPA Clerk

  
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BPA President