

April 8th, 2024

MINUTES OF BOARD OF PUBLIC AFFAIRS MEETING

Members Present: Kyle Krownapple, Lynn Moomaw, and Ryan Imhoff

Others Present: Mayor Tom Poulson and Adam Baker.

Board President Lynn Moomaw called the meeting to order at 6:00 pm.

The Feb 5, 2024 and March 4, 2024 minutes approved.

Old Business:

There were no new updates for the Sump Pump Amnesty Program is still being worked on by Solicitor Groh.

The mayor reported that the 2023 OPWC project, credit for engineering. Mayor talked with Jennifer and Bob regarding more detailed billing. Adam also called about 2024 plans, but there has been no response yet. Starting 2023 project Wednesday April 10th. An area of Northeast Street between 2 manholes will be separately bid and included in the 2024 projects if funding is available.

Well field generator & Sewer generator– no new news.

New Business:

Ryan made a motion to approve waiving all late fees on utility bills due to issues with the software conversion or staffing. Kyla seconded the motion. Motion was carried.

The mayor updated the members regarding issues in the software conversion to VIP and the interface with Invoice Cloud.


Utility billings adjustments – to review


Made some adjustments on the Tertiary Treatment Filters so vibrations do not cause the steel drum to come off the wheel. \$1000 to make the modifications for both tertiary filters.

CT has been purchased by a bigger firm. We will still deal with some staff but should have access to more expertise.

Adam's report Nothing further to report

Imhoff made a motion to adjourn the meeting at 6:30 pm, Krownapple seconded, and all approved.


BPA Clerk


BPA President