

May 13, 2024

## MINUTES OF BOARD OF PUBLIC AFFAIRS MEETING

Members Present: Kyle Krownapple, Lynn Moomaw, and Ryan Imhoff

Others Present: Mayor Tom Poulson and Adam Baker.

Board President Lynn Moomaw called the meeting to order at 6:00 pm.

The April 8<sup>th</sup>, 2024 minutes were presented. Kyle Krownapple made a motion to approve. Ryan Imhoff seconded the motion. Motion was approved unanimously.

There were no new updates for the Sump Pump Amnesty Program that is still being worked on by Solicitor Groh.

The mayor reported that he has had multiple conversation to correct the billing for the OPWC 2023 Project and the deadline has been extended to July 1<sup>st</sup>, 2024.

Adam stated that there was nothing new to report concerning the well field generator. The sewer generator contact was renewed with current vendor and next year will get quotes from other and consolidate contracts and renewal dates. Kyle Krownapple made a motion to approve the renewal of the Cummins service and Ryan Imhoff seconded the motion. Motion was approved unanimously.

### New Business

Kyle Krownapple made a motion to approve the attached list of utility billing adjustments made to billing due to issues with processing, recommended to Council the legislation from the last increase to include a 15,000 minimum for both residential and commercial, and motive to give the mayor the authority to use a collection agency/attorney for past due water and sewer bill. Ryan Imhoff seconded and approved unanimously.

Kyle Krownapple made a motion to approve the purchase of an additional reader and tablet. Imhoff seconded and approved unanimously.

The mayor noted the VIP Software/Invoice Cloud can manage backflow prevention letters.

Adan reported that we need to replace both schools and church meter since they are not reading the same as the meters in town. May have a grant at some point, possibly 2025.

Motion to adjourn the meeting at 6:35pm, Someone seconded and all approved.



BPA Clerk



BPA President