

MINUTES OF SMITHVILLE VILLAGE COUNCIL

MARCH 19, 2024

The Council of the Village of Smithville met in regular session on Tuesday, March 19, 2024 at 7:00 p.m. in the Village Hall. Mayor Tom Poulson called the meeting to order. Members present at roll call were Larry Allen, Matt Haas, Nathaniel Duenke, Adrienne Karlen, and Joseph Reed. Additionally, Fiscal Officer Pam Keener and Solicitor Jason Groh were in attendance.

Haas made a motion to approve the minutes from the March 5, 2024 meeting. Allen seconded the motion. Roll call: Allen, yes, Haas, yes, Duenke, yes, Karlen, yes, Reed, yes. The minutes were approved.

There were no visitors, correspondence or Police Report.

Old Business: The Mayor advised that a lease agreement with Greene Local Schools is still on hold and that Solicitor Groh is still reviewing traffic visibility on North Summit street for possible new ordinance.

Allen requested information regarding a carport at a residence on Fairlawn Street extending towards the roadway. A concerned resident had contacted him regarding it. Solicitor Groh advised that he and Zoning Administrator Jon Parker had discussed the issue and Solicitor Groh is preparing correspondence to the property owner.

New Business: The Mayor discussed numerous issues that have been discovered in the office after the resignation of the prior Office Administrator. The Mayor had made contact with prior employee, Lisa Crawford, who is willing to return to employment with the Village to help resolve some of the discovered issues while the search for a permanent Office Administrator occurs.

The Mayor introduced Ordinance 2024-6, which is a revision to the salary ordinance to be effective March 19, 2024, to provide a salary for the position of Office Administrator Advisor. The Mayor advised that bringing back Ms. Crawford is actually a cost savings to the Village because the prior idea of using a temp agency would actually cost more out of pocket with the fees required to be paid to the temp agency.

Reed motioned to suspend the rules requiring three separate readings for Ordinance 2024-6. Allen seconded the motion. Roll call: Haas, yes, Duenke, yes, Karlen, yes, Reed, yes, Allen, yes. The motion carried.

Reed motioned to approve Ordinance 2024-6. Haas seconded the motion. Roll call: Duenke, yes, Karlen, yes, Reed, yes, Allen, yes, Haas, yes. The motion carried.

The Mayor introduced Ordinance 2024-7 which is a revision to the salary ordinance to be effective March 24, 2024. This revision provides for new salary rates for the Fiscal Officer, and police department positions. The Mayor explained this was being done separate from Ordinance 2024-6 so that it would take effect at the beginning of the next pay period.

Allen motioned to suspend the rules requiring three separate readings for Ordinance 2024-7. Karlen seconded the motion. Roll call: Karlen, yes, Reed, yes, Allen, yes, Haas, yes, Duenke, yes. The motion carried.

Duenke motioned to approve Ordinance 2024-7. Reed seconded the motion. Roll call: Reed, yes, Allen, yes, Haas, yes, Duenke, yes, Karlen, yes. The motion carried.

Liaison reports:

Streets/Sidewalks: Finn sent an e-mailed report due to this absence which is attached to these Minutes.

Fire: Allen advised there were 113 calls in the month of February. There is a new squad arriving in April. The department is taking bids to add onto the building. There were 25 calls through March 6, 2024.

Police: No report

Veteran's Memorial: Karlen advised that the next meeting is on April 11 at 5:15 PM at the Brethren Church.

Park/Trees: Haas reported the Parks Committee met on March 12. The Committee selected the lowest bid for the batting cage pad. There will be an Easter egg hunt in the park on March 23. Douglas is providing spring grass treatment at the park and the Smithville High School senior class will be doing a service day in the park on May 24.

Equipment: Duenke reported that the F-150 was repaired under warranty. All tractors and mowers are ready for spring use.

Finance/Personnel: Reed reported one interview had been completed and more interviews are being scheduled for the Office Staff.

Mayor's Report: The Mayor advised with the issues discovered in the office he held off on inviting GPD Group to attend a meeting regarding the drainage project.

Jon Parker has re-inspected the property at 523 N. Summit Street and made a recommendation on how to move forward with the property maintenance violations.

EPA is requiring the Village to identify each property within the Village and report whether it is residential or commercial and the year any structures were constructed.

Allen motioned to pay the bills in the amount of \$201, 804.12. Duenke seconded the motion. Roll call: Allen, yes, Haas, yes, Duenke, yes, Karlen, yes, Reed, yes. The motion carried.

There being no further business of council, Allen motioned to adjourn the meeting. Reed Seconded. Roll call: Allen, yes, Haas, yes, Duenke, yes, Karlen, yes, Reed, yes. Motion carried. Meeting adjourned at 8:01 PM.

Approved: 4-2-2024


Clerk


Mayor

Subject **Meeting 3/19/24**
From SMITHVILLE <p.finn@thevillageofsmithville.com>
To Mayor Tom Poulson <t.poulson@thevillageofsmithville.com>
<j.reed@thevillageofsmithville.com>
Date 2024-03-19 13:39



Mayor and Mr. Reed,

Regretfully I am unable to attend the meeting this evening as I'm currently battling influenza. Below is my liaison report.

Adam and I discussed the best course of action and we feel choosing the lower cost repaving bid will make more sense because we don't feel the quality of the more costly repair will be tremendously different. It'll also free up nearly \$10k in funds we can utilize elsewhere. We are getting updated quotes to make sure nothing dollar wise has changed. We agreed that if we could hold off until we see what other point repairs come about from current sanitary projects that would be ideal.

I apologize again for my absence and look forward to flu season ending.

Sincerely,

Patrick J. Finn
Smithville Village Council