

MINUTES OF REGULAR MEETING OF SMITHVILLE VILLAGE COUNCIL
OCTOBER 15, 2018

The Council of the Village of Smithville met in regular meeting on Monday, October 15, 2018 at 7:00 pm in Village Hall. Mayor Tom Poulson called the meeting to order. Members present at roll call were Larry Allen, Jim Carter, Tricia Fetzer, John Heitger, and Ken McCune. Solicitor Matt Simpson, Police Chief Howard Funk, Police Sergeant Jen Barnett and Clerk of Council Beverly Hatten were also present.

Fetzer motioned to approve the minutes of the October 1, 2018 regular meeting. Allen seconded the motion and the minutes were unanimously approved as written.

Mayor recognized Chief Funk. Chief Funk presented the September Police Report. McCune motioned to file the September 2018 Police Report. Fetzer seconded and the motion to file was passed unanimously. Chief Funk stated Sgt Barnett was back in the schools with the DARE program and introduced Sgt Barnett. Sgt Barnett stated she is in the schools on Wednesday with the 5th grade doing the DARE program. New for this year the DARE program has been introduced into the high school. All four grades are included. Sgt Barnett stated she holds two classes on Thursday at the high school. Chief Funk advised he and Sgt Barnett are sharing the school resource officer duties. He is in the schools as much as possible during the day. Chief Funk concluded advising he has an applicant who will be coming in for interviews and background checks. If everything looks good, he will be sent for testing. If he can be hired they will be able to move an existing officer into the School Resource Officer position with the new officer on the road.

Mayor reviewed the scheduling of Trick or Treat is October 27 from 4:00-6:00. The large item trash pick-up is Monday, October 29. A new item to the list is the leaf pick up. Contact was made with Paradise Lawn Care. They will be in town to pick up leaves on Mondays, October 29, November 12 and 26. An additional pick up can be scheduled if needed.

Mayor announced Fiscal Officer Keener was unable to attend tonight's meeting but is still working on the capital plan, spending threshold wording and appropriations. She will call a finance meeting when ready.

Ordinance 2018-25. An Ordinance Establishing a Forty-Eight Hour Time Limit on Parking a Vehicle on Public Property. Mayor read the ordinance and Fetzer motioned to place on third reading. Heitger seconded the motion. Council unanimously voted to adopt Ordinance 2018-25.

Candidate for Council. Fetzer motioned to appoint Robert Kerr to the vacant council seat. McCune seconded the motion. Council voted unanimously in favor of Robert Kerr filling the vacant council seat. Robert Kerr will be sworn in at the next Village Council Meeting, November 5.

Allen stated there are a couple residences which have bushes extending out into the sidewalk causing walkers to step off the sidewalk to get around them. A request was made for Simpson to write a letter to the residents regarding cutting back the bushes. Names and addresses will be emailed to Simpson tomorrow.

Mayor passed out a Council Handbook which was compiled to give council members a better idea of their responsibilities. Mayor gave a brief review of the information included. Simpson advised he can

represent council at the Sunshine Laws training. If council members want to attend they may. There will be a training scheduled in the near future.

Annexation request. Mayor advised we have not heard anything since May and now they asking for information. Previously there was a question about the speed limit. ODOT required another speed study. From that point on we had heard nothing. Recently an email requesting information has been received. They have finally secured all the signatures required for the annexation request. They are asking for process-oriented information. The expedited annexation request will be going to the Wayne County Commissioner's meeting Wednesday, October 17. By law, after it has passed there has to be a sixty-day waiting period before council can accept the annexation. The Planning Commission has to meet. We have a qualified use application for which they have to make a request. There are issues for the board of zoning appeals to address such as parking spaces and setback for placement of the building. Fetzer & Mayor went over the email with Jon Parker, zoning. He provided answers for a number of things. They are breaking up the email and will send the items to the different areas that are related to them. The zoning board of appeals will get the items pertaining to them and there will be a public meeting. Eventually everything will come back to the village council. The earliest we can act is December 17. There are also a number of issues relative to EPA. The email was forwarded to Tom Abraham, Agri-Sludge and Bob McNutt, CT Consultants. They did answer the questions regarding the water treatment plant. First the Wayne County Commissioners meeting then once we hear from them the committee meetings will start to take place.

September Financial report. Fetzer motioned to place the September Financial Report on file for audit. Carter seconded the motion. Council voted unanimously to place the September Financial Report on file for audit.

Equipment. McCune regarding Durapatcher. Mayor sent Keener an email regarding letter of intent. The only issue is the \$56,000 price will exceed the \$50,000 limit set to require bids. Maybe they have the cooperative purchase agreement which would waive the bid requirement.

Fire Department. Allen advised new air packs were ordered. They are currently installing a new larger generator. The number of runs is up.

Personnel. Fetzer advised the office needs a new filing cabinet, it has to be a fire proof one. She will speak to Pam and try to get it yet this year, will have something ready for next meeting. An estimate on a filing cabinet was passed around. The mayor's computer is very old and needs replaced. It doesn't even have Microsoft Office to type a letter. An estimate for a computer was passed around. Fetzer is getting some flash drives to transfer some files from the old computer to the new one. She is able to do that to save money instead of having Fike Consulting do it. Mike is unable to open files on his computer. He needs some updates on his computer. Everyone has turned their evaluations in. 5 year plan, we have everyone's except for Mike's and Nate's for the Park. Looking at a possible carpet for Village Hall in the 5 year plan, may put it out further.

2019 appropriations need to be done

Mayor advised Mike Turner met with an ODOT representative in relation to the water main project today. He was also able to ask about the annexation in regards to the driveway placement and whether or not they have to sign off on that. He has been very proactive on these projects.

Streets & Sidewalks. Heitger advised Melway will be back with castings for manhole covers on the newly paved streets. Kent Baker, Engineering Associates, sent an email and letter to Marrone Construction regarding the grass planted on the sidewalk project on Fairlawn due to residents' complaints. They have not responded. Simpson advised he can do a letter, but would like to look at the contract and warranty to see what it states they would do versus what they have or have not done. Heitger to send the information to Simpson.

Mayor regarding the damage to Fairlawn during the new home construction, there was to be a separate bill for the repair work on the street. A copy needs to be forwarded to Schumacher Homes so they can reimburse the Village.

Mayor advised we have a total right to do anything within the right of way, but when it is right in front of a home we may want to communicate with the resident ahead of time, what we are doing and why.

Tabitha Bishop, Farmer's National Bank Treasury Services, contacted the Mayor about doing a sweep account. Any funds in excess of \$25,000 will sweep into an investment account and if needed, would sweep back to cover any checks to be paid. The funds would always be available, but the earnings on the balance would be greater than the current earnings. New paperwork was signed to set up the sweep account.

Allen inquired if the waterline work is done. Mayor advised yes, except for the work which was added at the end of the project for Church Street and Mill Street to cross 585. The inspector for the engineer signed off and asked the mayor to sign off, which he did.

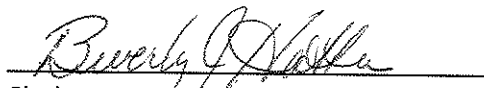
Allen inquired about the waste water plant. They are starting that project soon and yes, it needs to be completed by the end of the year due to financial issues at the end of the year. The delay has to do with some of the components being made overseas, are not manufactured in the US. Agri-Sludge has been making some changes. They were asked to do any work that would fall under their contract. They did some work on the weir channel and are doing some demo work.


Allen motion to pay bills in the amount of \$90,080.12. McCune seconded the motion. Council voted unanimously to pay the bills.

Allen motioned to adjourn the meeting, Carter seconded. The motion was unanimously approved. The meeting was adjourned at 8:00.

The next regular council meeting will be November 5 at 7:00 in Village Hall.

Minutes approved on November 5, 2018


Clerk


Mayor