

MINUTES OF REGULAR MEETING OF SMITHVILLE VILLAGE COUNCIL
OCTOBER 1, 2018

The Council of the Village of Smithville met in regular meeting on Monday, October 1, 2018 at 7:00 pm in Village Hall. Mayor Tom Poulson called the meeting to order. Members present at roll call were Larry Allen, Jim Carter, Tricia Fetzer, John Heitger, and Ken McCune. Fiscal Officer Pam Keener, Solicitor Matt Simpson and Beverly Hatten, Clerk of Council were also present.

Fetzer motioned to approve the minutes of the September 17, 2018 regular meeting. Allen seconded the motion and the minutes were unanimously approved as written.

Mayor advised the month end reports will not be available until next meeting as September was closed on the books as of 8:00 am this morning.

Mayor announced Trick or Treat is Saturday, October 27, from 4-6 pm, Joyce Garn put the flyer together and copies will be made. The Fall large item trash pick-up is Monday, October 29, 2018.

Ordinance 2018-24. The mayor read Ordinance 2018-24: An Ordinance to Levy a Municipal Motor Vehicle License Fee Pursuant to Section 4504.172 of the Ohio Revised Code, on the third reading. This ordinance will allow us to increase the amount of fees received for license plates of residents who live in the corporation limits. It will increase the amount by \$5.00 per vehicle, other municipalities already have the increase. Fetzer motioned to approve Ordinance 2018-24. McCune seconded the motion. Council passed Ordinance 2018-24 unanimously on third reading.

Capital Plan, five year forecast by department, working on a few remaining items. Fetzer advised the park will be having a meeting tomorrow to finish their plan. Keener advised she would like the information by the next meeting, worst case the first meeting in November. The information can be emailed to her. Keener will be working on appropriations.

Department Spending Threshold, Mayor advised he is working on a draft proposal and will give it to Simpson to review and then present it to council for consideration. Keener suggested the mayor sign purchase orders. She advised most municipalities have the mayor sign the purchase orders along with the fiscal officer's signature. This might make council feel better about the spending threshold. The mayor would be looking at the appropriateness of the purchase and the fiscal officer would be looking at available funds. Heitger inquired what amount was being considered for the spending threshold. Keener advised that council seemed to be comfortable with \$2500.

Mayor advised he will be meeting with Jon Parker to review open items, also going over construction standards as our construction standards have not been reviewed since 2001 and some practices are out dated.

Mayor regarding the application to the Ohio Public Works Commission, he and Bob McNutt, CT Consultants, went to the county to present our project. They had sent an initial scoring which indicated we would have been outside the funding numbers which were available for the county to recommend to the district. With that in mind we had to return a modification to them prior to this meeting otherwise we would miss the deadline. Originally we requested the amounts as 75% OPWC (50% grant, 25% loan) and 25% local share.

This was resubmitted as 60% OPWC (35% grant, 25% loan) and 40% local share. CT formulated a letter to argue for the discretionary points with documentation to reinforce those points. We will hear back from them on October 11.

We worked with CT Consultants on the contract with Dirt Dawg currently finishing the Milton Street water main replacements due to questions raised by Mike Turner about the Mill and Church Street water main projects for next year. It makes sense to consider making changes at 585 and doing the work this year. This made sense to the engineers and to the mayor that under the perimeters of the current contract, that we do the water main at 585 this year and then the State will pave next year rather than have the paving done, dig up the road and repair it when doing the water main project next year. We have a contingency built into the contract with Dirt Dawg. The quote presented tonight is a high end quote, it may come in less, but we wanted the high end to make certain it would not exceed the contingency amount. The work will be done right away. It will take about 1 ½ days. Turner and the police department are willing to provide traffic control which will minimize those costs for the Village. BPA did accept this in their meeting and approved it. They ask that we accept and approve the additional work under the current contract with Dirt Dawg. McCune motioned to approve Dirt Dawg Excavating for the additional work on 585 at Church Street and Mill Street in the amount of \$40,410. Allen seconded and the motion passed unanimously to approve the additional work under the contingency of the current contract with Dirt Dawg Excavating.

Allen asked about the progress with the house on Summit Street that had the fire. This is an ongoing issue. There is follow up being done. The last we knew county building department had not signed off on the electric, but the electric is now on so it must have passed the county inspection. Parker will continue to monitor the progress and follow up. Mayor keeps an eye and reminds him to check.

Allen asked about the resident and a high-water bill who called him. Allen referred the resident to the mayor. Mayor contacted Krownapple of the BPA to speak with the resident. The resident happened to come to Village Hall at the same time Krownapple stopped. The final outcome was outstanding amount of the water bill was assessed to the property taxes and the water was turned back on. They were advised to correct the problem.

Mayor read the ordinance establishing a forty-eight-hour time limit on parking a vehicle on public property. Fetzer motioned to place the ordinance establishing a forty-eight-hour time limit on parking a vehicle on public property on second reading. McCune seconded and council passed the motion unanimously.

Fetzer inquired if all evaluations were completed. Any outstanding evaluations need to be completed as soon as possible.

Carter advised Mike Turner will be going through the park marking trees that need to be cut down. There are not funds available at this time, but it will need to be addressed in the future. There will be a park committee meeting tomorrow to introduce Carter and Fetzer to the committee and finish working on the 5 year capital plan.

Streets, Heitger reported the following:

- Heitger & Turner walked David Street make sure the complaints from the residents were valid and they were. There was a lot of bare spots. If there are more than 50% bare spots we have

an issue. A letter was sent to Marrone Construction, no reply has been received. Its still up in the air.

- regarding the paving projects, Melway is 3-4 weeks behind.
- reference the berm near school, Melway gave an estimate for \$2500 to create the berm near the school on North Summit Street. This needs to be done, it's a hazard. The estimate is a verbal one, should be receiving an emailed estimate, will forward it once it is received. The funds, if not appropriated Keener will be able to make the appropriations.
- The overgrown bushes along E Main near Dari-land have been cut down. They are in the right of way and ours to take care of.
- Downtown sidewalks, looking at doing them all once.

Fetzer questioned figures that Keener needs for budget, appropriations. Keener advised to take a copy of the tax budget and pencil in whether they need less money or more money to help them determine what is needed. If you need a copy of the tax budget Keener can provide it.

Keener is working on a policy regarding credit card fraud prevention.

McCune motioned to pay the bills in the amount of \$214,914.49. Allen seconded and the motion to pay the bills as presented it was passed unanimously.

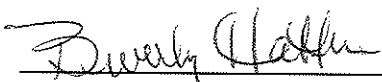
Mayor advised an application for council member was drafted so anyone that is interested should fill it out and submit it to Village Hall. The application is available online. If they can't make the effort to fill out and turn in the application how committed would they be to the position. Then we will bring them into a council meeting to give an opportunity for council to ask questions. The decision will be made the following meeting so no one feels pressured to decide immediately. Another document we are working on is a council handbook, to advise responsibilities of council. To help understand what we do and why. We are adding information from the Sunshine Law now and it will be available for the next council meeting.

Fetzer introduced Robert Kerr. He was invited to speak to council regarding his application for the vacant seat. Council was given the opportunity to ask Kerr questions and he was excused. Council held a discussion on the Kerr application. A decision will be made at the next meeting.

Allen motioned to adjourn the meeting, Heitger seconded. The motion was unanimously approved. The meeting was adjourned at 8:00.

The next regular council meeting will be October 15 at 7:00 in Village Hall.

Minutes approved on October 15, 2018


Clerk


Mayor