

## MINUTES OF REGULAR MEETING OF SMITHVILLE VILLAGE COUNCIL NOVEMBER 19, 2018

The Council of the Village of Smithville met in regular meeting on Monday, November 19, 2018 at 7:00 pm in Village Hall. Mayor Tom Poulson called the meeting to order. Members present at roll call were Larry Allen, Jim Carter, Tricia Fetzer, John Heitger, and Robert Kerr. Fiscal Officer Pam Keener, Solicitor Matt Simpson, and Clerk of Council Beverly Hatten were also present. In the audience were Ptl Keith Yost and Becky Foster.

Fetzer presented Ptl Yost to council and read an email written by Michael Shipper regarding Ptl Yost. Mr Shipper advised while on patrol Ptl Yost will stop and speak with Mr Shipper's son if the child is outside playing. Mr Shipper advised he appreciates Ptl Yost for taking the time to speak to his son and foster a good relationship with residents in Smithville.

Fetzer motioned to approve the minutes of the November 5, 2018 regular meeting. Allen seconded the motion and the minutes were unanimously approved.

Simpson advised he did have some correspondence with the residents regarding the bushes overhanging the sidewalks. Both residents indicated it would be done and had been done. One resident felt intimidated at receiving the letter from the solicitor instead of someone from council approaching him personally. Requested if there was an issue again to please contact him personally.

Mayor advised he received an emailed update on the Hazardous Materials Plan for Wayne County. The update is 269 pages and details companies which have hazardous materials on site and what to do if there is an incident. He will forward the link for council members to review if they wish.

### Old Business

Department Spending Threshold. Mayor advised the department spending threshold will be discussed again in January, once the 2019 budget has been decided, the appropriations are considered.

Annexation – Dollar General has purchased the property and has submitted applications for the planning commission and zoning board of appeals. The planning commission will deal with the setback, number of parking spaces and percentage of the lot covered. Dollar General was requested to put their arguments in writing, which they have done. The Board of Zoning Appeals will pass the conditional use for the property. Currently the property is Zoned C2 (Highway Commercial District) which does not include retail businesses. The conditional use will allow the retail, but the zoning board of appeals will retain control of the zoning for possible future use of the property. Wayne County Commissioners met and approved resolution for the annexation of the land northeast of Smithville for the proposed Dollar General. The Village needs to wait for 60 days past the notification from the county for first reading, which will be the first meeting in January. They will be working through some of these issues before the January council meeting.

Mayor updated the council on the Wayne County 201 plan which determines the sewer service area for the county. He shared a map with the lines drawn in red of the current area for sewer service and the black hash mark area where Wooster has proposed to cover, which is currently Smithville area. The area is in the Green Local School District and this would open the door to Wooster to take this area into

the Wooster City School District. It would mean loss of funding for the Green Local School District. If Wooster would take over the sewer service in the area it would create a domino effect for the other services for the area, at this time the major concern is the loss to the Green Local Schools. The change to Wooster schools would not take place automatically, but it would certainly open the door. Wooster did not seem willing to discuss and had the attitude that it will happen. Wayne County will have to allow the change to Wooster or retain the current boundaries. Wooster indicated if their request is not approved they will take it to the next level. They are willing to blow up the process set in place locally to get what they want.

Keener presented the proposed Resolution for the 2019 Budget appropriations to council. The resolution is to make appropriations for the current expenses and other expenditures during the fiscal year ending December 31, 2019. Keener explained the attached exhibits, forms/spreadsheet, and areas they are to view for information. Previous years' revenue and expenditures were included to show and guide the 2019 numbers. The 2019 Budget includes wage increases, but for current staffing levels. If the staffing levels change then a change in appropriations may also need to be done. Fetzer motioned to place the 2019 Appropriation Budget on the first reading. Allen seconded the motion and it was passed to place the 2019 appropriations on the first reading.

Fetzer introduced an ordinance fixing the compensation of the elected officials of the Village of Smithville, establishing the salaries and allowances of the appointed officials and employees and declaring an emergency. **Ordinance 2018-29** details the spending by department, addresses the holidays, uniform allowance and rates for employees. A comparison was done with other villages and changes were made. The police department employee wage includes step increases to help retain officers. Keener advised the pay for Street Department Employees and Office Staff comes from various funds. Street Department is paid from Streets, Park, Water and Sewer. Office Staff is paid from Lands and Buildings, Water and Sewer. The spreadsheet given to council which shows previous years and current information can be used going forward. Included in the salary ordinance is a proposal to increase BPA Members and Village Council Members from \$50.00 per meeting to \$75.00 per meeting. This increase will only take effect after an election and the official is elected/re-elected to the position. It is not an immediate increase. Fetzer motioned to suspend rules for the **Ordinance 2018-29** Fixing the compensation of the elected official of the Village of Smithville, establishing the salaries and allowances of the appointed officials and employees and declaring an emergency. Allen seconded the motion. The motion to suspend the rules for Ordinance 2018-29 was approved unanimously by council.

Allen motioned to adopt **Ordinance 2018-29** Fixing the compensation of the elected official of the Village of Smithville, establishing the salaries and allowances of the appointed officials and employees and declaring an emergency. Fetzer seconded the motion and council voted unanimously to adopt Ordinance 2018-29.

Allen motioned to suspend the rules for the resolution regarding the reduction in speed limit on SR 585 (Akron Road) where the Village has agreed to annex the land. Fetzer seconded the motion and council voted unanimously to suspend the rules for **Resolution 2018-27**

Fetzer motioned to adopt **Resolution 2018-27** to extend the speed limit on Akron Road to the newly annexed Village limit. This would reduce the speed limit on SR 585 on both sides of the road. It will be submitted to ODOT regarding the portion outside of the village limits on the northbound side. Allen seconded the motion and council unanimously adopted Resolution 2018-27 to extend the speed limit of

thirty-five (35) miles per hour on SR 585 (Akron Road) which would be a reduction to the current speed in that area.

Fetzer motioned to suspend the rules for **Resolution 2018-28** authorizing the fiscal officer to transfer appropriations and/or increase appropriations and declaring an emergency. Kerr seconded the motion and council approved to suspend the rules for Resolution 2018-28.

Fetzer motioned to adopt **Resolution 2018-28** authorizing the fiscal officer to transfer appropriations and/or increase appropriations and declaring an emergency. Allen seconded the motion. The attached Appendix A shows the changes to be made. Council voted unanimously to adoption **Resolution 2018-28**.

Mayor presented a proposed contract for the zoning inspector. The zoning inspector is a private contractor and is not included in the salary ordinance. The Village contracts with Jon Parker to provide the zoning work. There has not been an increase for the zoning inspector and the Village appreciates the professionalism and work that Parker brings to the position. Fetzer motioned to approve the Mayor to renew the contract with the increase in pay for the zoning inspector, Jon Parker, effective January 1, 2019. Allen seconded the motion. Council approved unanimously for the Mayor to renew the zoning inspector contract with Jon Parker, including an increase in pay effective January 1, 2019.

#### Liaison Reports:

Allen advised the new chassis for the truck has been purchased. They are still waiting on the generator, on back order due to the storms in the south. They have replaced 3 sets of turnout gear. The fire department replaces 3 sets at a time due to costs.

Fetzer advised the hams for the employees will be provided with private funds. McCune is taking care of it. If anyone is interested in helping pay for the hams, contact McCune. He is absent this week as he is out of state. Dick Beaver is generously donating turkeys to all Village Employees and Central Fire Department members. Notice has been sent out to personnel to pick up their hams and turkeys.

Mayor reminded council of the risk assessor who reviewed the Village. He stated he and Fetzer worked with Becky Dannemiller to revise the Personnel Policy and procedures. It has been a long time since they have been reviewed and updated. Fetzer advised she is busy typing up the new policy and procedures and hopes to have them for the next meeting. We will have Simpson review the document.

Fetzer and Carter attended the Veteran's Memorial meeting. The Veterans are doing the Wreaths Across America program again this year. Wreaths have to be ordered by November 21, there is information on the website. February 3 there will be a service held for chaplains in service. There is a radio drama being developed. Carter and Fetzer participated in reading it. The next Meeting for the Veterans Memorial is November 27. It was suggested that the Park liaison and the Veterans Memorial liaison would not have to be the same person. It was requested that council give it some thought about separating them.

Heitger advised Kent Baker of Engineering Associates and Simpson have been working on the issue with Marrone Construction about reseeding around the new sidewalks. Simpson advised they are working to get something done after the cold weather passes.

Due to resident comments regarding limbs down from the recent ice storm Mayor requested to have something put on the website to advise citizens the street personnel would come around and pick up downed tree limbs from the storm. He will contact Mike Turner to verify information for the website.

Fetzer motioned to pay the bills in the amount of \$. r seconded the motion and council agreed unanimously to pay the bills.

Fetzer advised the office did receive the filing cabinets and the computer for the mayor's office did come in.

Allen motioned to adjourn the meeting, Carter seconded. The motion was unanimously approved. The meeting was adjourned at 8:21.

Regular meetings for December are December 10 at 7pm and the last meeting is December 27 with a time change to 6pm.

Minutes approved on December 10, 2018

  
Clerk

  
Mayor

Deeky Foster