

May 10, 2021

MINUTES OF BOARD OF PUBLIC AFFAIRS MEETING

Members Present: Kyle Krownapple, Lynn Moomaw and Ryan Imhoff

Others Present: Becky Dannemiller, Mayor Tom Poulson, and Mike Turner

Board president Kyle Krownapple brought the meeting to order at 6:05pm. The April 12th meeting minutes were read for approval. Lynn made the motion to accept the minutes as written, Ryan seconded, all approved.

The board reviewed the three (3) quotes for the WWTP electrical panel replacement. Lynn made the motion to accept the quote from Millersburg Electric, Ryan seconded, all approved.

The board continues to review the *Ohio EPA Rate Survey* provided by Pam Keener. Rate increases are in discussion and they would like to look at two (2) months of on-line billing costs before making decisions. Lynn inquired about a spreadsheet to review the tables in the survey at an easier glance. Review of the annual water rates table brought questions; Becky will provide the surveys from each year to the Mayor to determine how the EPA came up with the rates listed. Becky will also email our current rate schedule to board members for review.

Becky stated the InvoiceCloud on-line payments was put on-line today.

The Solicitor is still working on an ordinance and legislation of the *Sump Pump Amnesty Program*.

The board continues to discuss the *Back Flow Prevention Program*.

The board discussed the Ohio EPA letter with recommendations and violations. The Mayor stated he will respond to the violations within 30 days as required. We are now required to have a *Back Flow Prevention Policy* in place which we are working on. The EPA requires us to have an outside company, R. G. Fire Service, come in to conduct a survey to help with the policy. Becky has called to get on the waiting list. Becky is still attempting to find a document, recommended use by EPA, on their website to use for recording the four (4) types of breaks/incidents that are to be recorded or reported. Ohio Drilling will come out to review the water well casings that are in need of repair, per EPA letter. The Mayor will provide to the EPA the 2017 tower work/assessment we had done (which was not provided to EPA when they were here).

Becky provided the updated Board of Public Affairs' Rules and Regulations which had just a minor change in credit card/ACH reject fees added. At this time, the board discussed and agreed


to increased the NSF Return Check Fee to \$15 (from \$10) to coincide with the ACH Reject Fee. Becky will update the Fee Schedule and provide to Council for approval. The Mayor gave a quick synopsis of the Keith property on South Summit, where Green Local Bus garage is located, and a possible change in ownership.

The Solicitor has been asked to create and acquire the easements needed from the businesses near the old water tower, whose property we would need to stage on to demolish the old water tower.

The next meeting will be June 7, 2021 at 6:00 pm. This is the first Monday in month as Becky will be pout of the office.

Lynn made the motion to adjourn the meeting at 7:10 pm, Ryan seconded, all approved.


BPA Clerk


BPA President