

VILLAGE OF SMITHVILLE

BOARD OF PUBLIC AFFAIRS

DATE: 05/11/2020

TIME: 6:00pm

PLACE: Zoom Meeting On-Line

CALL TO ORDER

READING, CORRECTION & ADOPTION OF PREVIOUS MINUTES

RECOGNITION OF VISITORS AND ITEMS OF BUSINESS FROM THE FLOOR NOT OTHERWISE LISTED.

CORRESPONDENCE:

OLD BUSINESS: -Source Water Protection Plan - Approval

NEW BUSINESS:

- ✓ -2019 CCR
- ✓ -Shut-Offs – Residents Moving Out
- ✓ -DWS – Contingency Plan - Update

READING OF BILLS & ORDERS:

UPCOMING MEETINGS:

- Council Meeting – May 19 @ 7pm
- Council Meeting – June 2 @7pm
- BPA Meeting – June 8 @6pm

May 11, 2020

MINUTES OF BOARD OF PUBLIC AFFAIRS MEETING

This BPA meeting was held remotely on-line due to COVID-19 regulations.

Members Present: Ryan Imhoff and Lynn Moomaw

Others Present: Becky Dannemiller, Mayor Tom Poulson, and Mike Turner

Mayor Poulson brought the meeting to order at 6:05pm. The April 13th meeting minutes were read for approval. Lynn made the motion to accept the minutes as written, Ryan seconded, all approved.

The 2019 CCR water quality report was discussed. Due to a computer upgrade, the office staff can no longer publish the CCR report. Discussion was held to ask Tom of Agri-Sludge to do it for the village. Becky will email Tom and inquire about additional costs beyond our annual contract. Lynn made the motion to approve additional costs up to but not to exceed \$500, Ryan seconded, all approved.

Water shut-offs for residents moving out was discussed. When a resident moves out, a final bill is processed after a final reading but the water is not physically shut off. New residents moving in to Smithville are required to complete the water/sewer application, pay \$75 deposit and provide copy of photo ID. There have been occasions when people moving in, because there is water at the residence, have not completed the process for w/s service, therefore they are not entered into the utility system and not billed for service. This has caused an issue, although the landlords are ultimately responsible. There was discussion of changing the policy by shutting off the water to a residence when a move-out occurs. Mike mentioned there are concerns because of some rentals that have a shut-off valve in another apartment (duplex/triplex), causing problems getting in to shut off the water. The matter was tabled for future discussion.

Mayor Poulson again mentioned the delinquency/shut-off process that has been suspended due to COVID-19. At some point, the board will need to adopt rules for those that may be far behind in payment for water/sewer and need to make payment agreements.

The Mayor mentioned the DWS updates that were requested by Agri-Sludge. There are just a few changes which Becky will report to them. Lynn Moomaw requested her name and number be added to the WCSCC list, as she would be the person to deal with any issues.

Mike reported Ohio Drilling had been in and looked at the wells at the WTP. They did not check the two (2) wells at the well field as their trucks could not get in the fields. They will look at those another time.

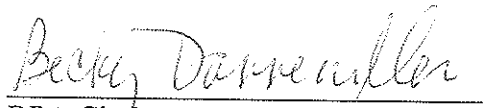
The Mayor reported Pro-Tech was in. Adam showed them around the plants and new tower location. They needed to figure out exactly what equipment is needed to make the upgrades.

At this point, the discussion turned to the SWPP plan. It was determined the next board meeting would be a work session and take place at the village hall in person to discuss the SWPP and get it finalized.

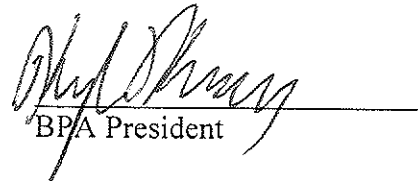
Mike reported he had not gotten quotes for a camera to video our own sewer lines. He did state due to the cost he would definitely want to preview one and its uses before considering a purchase.

The next meeting will be June 8, 2020 at 6pm.

Lynn made the motion to adjourn the meeting at 6:45, Ryan seconded, all approved.



BPA Clerk



BPA President