

March 8, 2021

MINUTES OF BOARD OF PUBLIC AFFAIRS MEETING

Members Present: Kyle Krownapple, Lynn Moomaw and Ryan Imhoff

Others Present: Becky Dannemiller, Mayor Tom Poulson, and Mike Turner

Board president Kyle Krownapple brought the meeting to order at 6:00pm. The February 8th meeting minutes were read for approval. Lynn made the motion to accept the minutes as written, Ryan seconded, all approved.

The fiscal officer has not had time yet to work on numbers or projections for new water/sewer rates.

The Cummins renewal was reviewed. It was found the contract stated the Water Treatment Plant and the WWTP on the same contract and this is incorrect. This was tabled and Becky will contact him for clarification.

The board discussed the items needed to renew the Sewer permit (on-line registration) by Agri-Sludge. A *Back-Flow Preventor policy* was discussed and the Mayor will reach out to another community for direction. The Mayor will also contact the Solicitor for direction with this policy also and be sure we don't have one in place already. Our AMP is also needed, which Becky has reached out to Bob McNutt at C.T. for a final copy. She does not recall nor did she find one.

A *Sump Pump Amnesty Program* was discussed which would allow residents to have their sump pump disconnected, at village cost, from the sanitary sewer system. This is considered a long-term approach to solving the *I & I* issue at the WWTP. Lynn mentioned checking flows prior to and after doing specific neighborhoods to see if this program is making a difference. The board was on board with this amnesty program. The Mayor will check further on this. Mike will check into leasing or purchasing a flow meter to monitor flows ourselves.

The Mayor shared that although we were not approved for funding and recommendation at the county level for the Sewer Lining Project, Jennifer at C.T. felt we were in very good standing for approval at the district level with Small Government funding. The Mayor requested the board approve having C.T. Consultants continue with the bidding phase portion as the funds would be released in July 2021. If we are approved at the district level, we could be notified in May. The board approved this project continue in hopes funding does come through.

The board discussed the electrical overhaul at the WWTP. One quote was received from Millersburg Electric. Kyle has reached to Dannemiller Electric and Ullman Electric who both said this project is beyond their scope and stated no to offering a quote. Kyle will reach out to Hilscher-Clark, McClintock, Holmesville Electric, and Kidron electric. Lynn inquired if the new

master control will be sufficient for future capacity and the Mayor stated that was a good question and we should ask about that of these contractors.

Becky gave a quick statement that the Invoice Cloud (on-line payments) was underway and at a zoom meeting today, a live date of May 4th was given. This is pending SSI's approval.

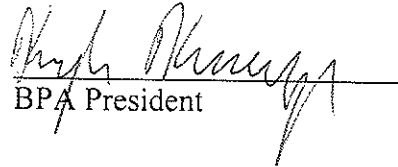
The Mayor gave a quick status of a property on North Mill Street and the owner's desire to sell a 2-acre parcel. The road stops at her drive, thereby leaving the parcel with no frontage, no street access to it, and no water/sewer to it. The Mayor has told the landowner she would be responsible for extending the street, water, and sewer to the parcel in order to sell it. The village is not responsible for that.

Mike stated he had a company contact him about GIS/Asset Management and he said it appears it is an easier system to use compared to RCAP. He asked permission to check into it and get prices, etc.

The next meeting will be April 12, 2021 at 6:00 pm.

Lynn made the motion to adjourn the meeting at 6:55 pm, Ryan seconded, all approved.


BPA Clerk


BPA President