

MINUTES OF REGULAR MEETING OF SMITHVILLE VILLAGE COUNCIL
JULY 2, 2018

The Council of the Village of Smithville met in regular session on Monday, July 2, 2018 at 7:01 pm in Village Hall, Mayor Paul Alexander called the meeting to order. Members present at roll call were Larry Allen, Joyce Garn, John Heitger, Ken McCune, and Tom Poulson. Pam Keener, Fiscal Officer; Beverly Hatten, Clerk of Council, and Police Chief Funk were present. Sgt Jen Barnett and Dana Keirstead were in the audience.

Garn motioned to approve the minutes for the June 18, 2018 meeting, Heitger seconded and the minutes were approved unanimously.

The Mayor recognized Chief Funk. The Chief presented the monthly police report for June. The report was accepted unanimously. The Chief submitted a resignation letter from Officer Kyle Watson. McCune motioned to accept the resignation, Poulson seconded the motion. The resignation was accepted unanimously. Chief Funk advised he is interviewing a candidate for a part-time police officer position. Officer Robert Hartman will be attending school resource officer training in July so he will be ready when school starts. The Wayne County Schools Career Center will be contracting with the Wayne County Sheriff's Department for an officer.

The Mayor recognized Fiscal Officer Keener, inquiring about the investments in Star Ohio. Keener advised the account is open in Star Ohio and has been funded in the amount of \$500,000.

Heitger on the David Street Sidewalk Project. Folks are walking up and down the sidewalk. A final walk through was done on June 29, 2018. A couple of items need attention: The drive at 222 David needs limestone on both sides of the sidewalk and in front of the duplex 386 & 392 an area needs smoothed out for mowing, it's pretty rough, and regraded to the drain. This is in front of the walk near the catch basin. They are waiting on the test results of the concrete.

Poulson advised the construction company has presented the final bill. The council needs to approve the final assessments for David Street. The breakdown of the cost to the residents has been completed. A letter with a worksheet of the breakdown and options for payment is ready to be sent out. The options include:

1. Pay in lump sum by 9/1/18, or 12 monthly payments
 2. Five year property tax assessment, no interest
 3. Ten year property tax assessment, no interest the first five years, 3.75% interest for last 5 years
- Residents are to select an option and notify the Village by 9/1/2018. If they fail to notify, then option 2 will be selected for them. For options 2 or 3 the Village will notify Wayne County for the property tax assessment. Poulson motioned to approve the final assessment and letter to the residents. Garn seconded the motion. The letter to the residents and the final assessment on the David Street Sidewalk Project was unanimously approved by council.

Mayor advised he has not heard from anyone since the sidewalk has been completed except Mr Evans. He is unhappy. Garn advised she was concerned about the cost because of the driveway issue and was

pleased when it became a nonissue. Poulson commended Heitger for taking on the responsibility of the sidewalk.

Milton Street Water Line Project Update. We have a preconstruction meeting on Thursday, July 5, 2018 at 9:00 am. Poulson advised Mike Turner has done a great job and has brought up a concern about the existing water line and the number of water breaks we have had. The pipe condition is so bad that if it breaks in another location while the new line is being laid, what about the repairs? Can we jump in and fix the break? What if it is in the area where the construction crew is currently working? Concern was expressed to the contractor. A letter is ready to go out to residents of Milton Street advising them of the project and there may be issues. We will attempt to communicate directly with the residents to let them know what we are doing and why. Hopefully the line will hold.

Garn, returning to the discussion of sidewalks on David Street, inquired of Heitger if the trees along the sidewalk were adequately trimmed. Heitger advised they were.

Mayor inquired about the waterline that Don Fry was concerned about, it was not addressed.

Poulson advised there were more than one water line issues/meetings. This would be addressed with CT Consultants and the BPA. This would be E Prospect & Mill Streets. Don Fry raised the issue with CT, when we replace the old line on Prospect with a brand new line and with a relatively new line on Main Street a little connector line on Church Street may have difficulty. CT will go look again, to see if it would need replacement. When we meet with CT again we will need to remind them of that. We need to make sure they have followed up with it.

Mayor advised CT prepared a response for us to give to Wayne County Planning Department regarding Wooster's proposed extension of their service area. Poulson explained, Wooster has proposed a change to provide sewer services to outlying areas which were designated as Smithville areas. An email was sent out, everyone responded to the email in opposition of the proposed change. Poulson requested for council to go on record to pass a resolution to make it official that we oppose the proposed Wooster extension of sewer service. The Village has not been made aware of any concerns of our ability to serve this area. There are no known factors that would justify a change. The Village of Smithville remains committed to this area and are opposed to losing the service area as proposed. Poulson motioned that Smithville Village Council states their opposition to the 201 plan proposed by Wooster. Garn seconded the motion. Council passed the motion to oppose Wooster's proposed extension unanimously.

A master contract with CT Consultants has been discussed and is presented tonight for approval. This is a work authorization, we will authorize the work to be done, would not need individual approvals for each task. Under the agreement we can request they do a task, we would appropriate the funds and pay CT Consultants when they invoice. The agreement is for \$5000 which would be paid as needed from the requesting department's funds. Garn concerned that the park budget, which is tight, would be used. Poulson advised the park budget would only be used if a request was made for work to be done for the park. Same as if a request would be made for work to be done for the streets or water, then those funds would be used. Poulson motioned to approve a General Engineering Consultation Task Order for services of engineer for study and report services for the year of 2018 or until funds are expended. Allen seconded the motion and it passed unanimously.

Permissive Tax Increase Request. Poulson advised Jennifer from CT Consultants is involved and through research she found we are not collecting \$5 in permissive license plate tax to which we are entitled. Keener advised she talked to Jennifer, there does not have to be an approval through a vote. We need to start with the solicitor to find out what resolution or action by council will need to be done. Everyone is collecting \$5 more than Smithville because we didn't ask for an increase. Garn inquired how much more would be received. Poulson, that's unknown, it would be determined by the number of registered vehicles in Smithville.

Resolution for Appropriations and Certificate of Estimated Resources. Keener presented Resolution 2018-16 A resolution authorizing the fiscal officer to transfer and increase/decrease appropriations and amend the certificate of estimated resources as needed. Keener explained the process of sending the paperwork to the Wayne County Auditor and what was involved. Appropriations cannot exceed the anticipated resources. Keener determined that the original budget sent by the former clerk for the certificate amount available doesn't agree with the expected receipts approved by council. 2018 Appropriations Amendment 1 was explained by Keener and will correct the previous paperwork turned in. This has to be complete and correct by year end.

Poulson advised the audit was completed, there were issues. The accountant firm was authorized to make adjustments. This is why we wanted Keener, wanted her to help. We have total confidence in her. Once we get through this year, going forward I'm confident there won't be a problem.

Keener explained the paperwork for the amendment of the Village's Certificate of Estimated Resources. There is a budget hearing scheduled for next meeting to move appropriations between line items and bank funds.

Garn motioned to suspend rules regarding Resolution 2018-16, Poulson seconded and the motion passed unanimously

Garn motioned to approve Resolution 2018-16 a resolution authorizing the fiscal officer to transfer and increase or decrease appropriations and amend the certificate of estimated resources as needed and declaring an emergency, Poulson seconded the motion and it passed unanimously.

Garn thanked Keener for doing the work to correct the Certificate of Estimated Resources, it is appreciated.

Garn advised of the next Veteran's Memorial meeting next Tuesday, July 10 at 10:00. The ordinance for the park and Memorial state the budget is due July 1.

Garn inquired what the last date for Budget is. Keener advised of a budget meeting July 16, but the budget needs to be in by November. She looks back over the past 2-3 years for trends to help with budget planning.

Garn advised she is meeting Mike Turner in the park at 11:00 to look at signs for the Veteran's Memorial and what it will take to get them mounted. Also meeting with them is an individual who will be bringing swings to see if they can be used. They are handicapped swings, one small the other larger, they are being provided at no cost to the Village. We just need to install them.

Garn advised the concession stand and the restroom floors at the park have been sealed.

Heitger presented a list of streets with their measurements and the year they were improved. Garn was pleased to receive the list and would like to use something like this for sidewalks. Downtown sidewalk -

the curb was replaced at the last minute with an estimate of \$1200 and we were billed an additional \$800.

Garn and Heitger entered a discussion of the location for the flower planters. There are 12 planters planned and no exact location has been decided for them. They will take a walk and look.

Poulson advised the income tax revenue is \$19,000 ahead of schedule. Estimates are tracking along.

Garn requested to add to old business the request to have the inclement weather information added to the park policy. She had given information to the solicitor.

Poulson regarding a replacement program for the hydrants. Allen advised he put information in Kyle Krownapple's box for the BPA. It's too late for grants for the hydrants on Milton Street, but next year for when we do Prospect Street. Poulson advised there is possible grant money, no one stepped up to claim follow up.

Mayor advised an EES Group engineer came and met with Mike Turner and climbed the water tower. He didn't say anything to Mike, but did say he would submit a report to the insurance company.

Keener inquired about Wayne County Community Foundation if it has been used previously, if Council has knowledge of it. Garn advised yes.

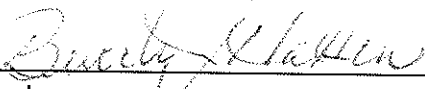
Poulson advised Jennifer of CT Consultants sent an email regarding resources, ideas for grants offered.


Garn motioned to pay the bills in the amount of \$41,484.48. McCune seconded and it was passed unanimously.

Meeting at the park tomorrow, Tuesday July 3, regarding signs and swings at 11:00 am
Preconstruction meeting Thursday, July 5 at 9:00 am regarding the Milton Street Waterline Project.
Tax Budget Meeting will be July 16 in Village Hall at 7:00.
Next Council Meeting will be July 16 immediately following the Tax Budget Meeting.

A motion was made to adjourn the meeting and passed unanimously. Meeting was adjourned at 8:03 pm.

Minutes approved on July 16, 2018.


Clerk


Mayor