

MINUTES OF REGULAR MEETING OF SMITHVILLE VILLAGE COUNCIL  
JANUARY 7, 2019

The Council of the Village of Smithville met in regular session on Monday, January 7, 2019 at 7:00 pm in Village Hall. Mayor Tom Poulson called the meeting to order. Members present at roll call were Larry Allen, Jim Carter, Tricia Fetzer, John Heitger, Robert Kerr, and Ken McCune. Solicitor Matt Simpson, Fiscal Officer Pam Keener, and Clerk of Council Beverly Hatten were also present. In the audience were Jeff Paulson of Hurley & Stewart, Attorney Bob Reynolds, and Dan Starcher Daily Record reporter.

Mayor advised council the tree committee has not held meetings or been used for some time. He suggested disbanding the committee at this time. Council concurred with the suggestion and determined to combine the tree committee duties with the Park Liaison duties. Liaison assignments were reviewed and accepted as follows:

Larry Allen – Fire Department Liaison  
James Carter – Park and Trees Liaison  
Tricia Fetzer – Finance and Personnel Liaison  
John Heitger – Streets and Sidewalks Liaison Chair Planning Commission  
Robert Kerr – Veterans Memorial and Police Liaison  
Ken McCune – Equipment Liaison

Allen nominated Fetzer for the position of Council President. No other nominations were put forward. Kerr seconded the nomination. Council voted: Allen yes, Carter abstain, Fetzer yes, Heitger yes, Kerr yes, McCune yes. Tricia Fetzer was seated as Council President for 2019.

Fetzer motioned to approve the minutes of the December 27, 2018 regular meeting as written. McCune seconded the motion and the minutes were unanimously approved.

Mayor submitted to Council the police report in the Chief's absence. McCune motioned to file the police report. Allen seconded the motion. Council voted unanimously to file the police report.

Mayor recognized the visitors, Jeff Paulson of Hurley and Stewart and Bob Reynolds, local attorney assisting with the project (Dollar General). Paulson presented a poster layout of the proposed Dollar General. Mayor advised the zoning commission and planning commission have been working through issues for the project. The planning commission will meet January 15. Wayne County voted and expedited the annexation request. Tonight the council will vote to accept the annexation.

Resolution 2019-1 Annexation of property along State Route 585. Fetzer motioned to suspend the rules for Resolution 2019-1. McCune seconded the motion. Council voted unanimously to suspend the rules for Resolution 2019-1.

Resolution 2019-1 Annexation of property along State Route 585. Fetzer motioned to accept the annexation of the designated property along State Route 585 for which the Village will provide water and sewer services. Carter seconded the motion. Council unanimously voted to accept the annexation of property and provide the water and sewer services to the newly annexed property.

County 201 Plan update. Mayor advised Wednesday is the next meeting. Mayor advised he sent a letter stating Council voted to oppose any change. Some items cited in the letter were the importance of the agricultural area, the impact on the school district and that Wooster's own planning document is to in fill and develop the available acreage within their city limits not out fill. They have currently annexed acreage north of the city and have not started development there. At Wednesday's meeting the mayor fully expects Wooster to go to the next level.

Mayor advised the spending threshold was to allow the department heads to authorize purchases for items which funds have been appropriated. A purchasing policy brought before council and approved December 27, 2018 includes a threshold of \$5,000 where a department head may approve a purchase. As before, no purchase may be made without first obtaining a purchase order and must be approved by the fiscal officer and signed off by the Mayor. Heitger requested to speak on this matter. He did review a purchase order report for 2018 of 338 purchase orders and shared with council. Heitger suggested the limit be placed at \$2500. Council discussed the limit and determined with the checks and balances in place the \$5000 limit will stand.

Mayor reviewed the December financial report with council. The Income Tax report tracked very well in 2018. He reminded council the sewer improvement carryover was down because they were used for a project instead of borrowing funds. McCune motioned to file the financial report. Carter seconded the motion. Council voted unanimously to file the December Financial Report.

Mayor advised the PEP (Public Entities Pool of Ohio) Liability Insurance is up for renewal for a 3 year period. PEP is a local government risk-sharing pool comprised of local public entities. The rates are set for the 3 years with no increase during that time. The cost in 2018 was \$15,327. The new premium for 2019 will be \$15,708 a difference of about \$380 and will add cyber coverage for that amount. PEP implemented a risk management program to reduce claims and minimize injuries to employees and others. The Village was evaluated on all areas of liability, we had very few issues that have been addressed and our claims history is good. Allen motioned to renew the PEP Liability Insurance for the three year period (2019, 2020, 2021) with a 3 year rate guarantee. While the rate is locked in for the three years the premium may change based on liability and property changes that may occur. Carter seconded the motion. Council unanimously agreed to renew the Liability Insurance with PEP

McCune advised Mike Myers has contacted Street Department and the Durapatcher is being built and will be available in about 3 weeks. A purchase order will be issued.

Carter advised the bleachers at the park have been removed. Mike Turner obtained a quote for new bleachers which are compliant with the insurance. The quote from Mid America Sports Advantage was passed around. The new bleachers cost \$1604. This includes shipping and handling.

Mayor advised we will be moving forward with the new water tower project in 2020. The design will need to be updated. Bob McNutt, CT Consultants, will be securing the information from Arcadis, (previous village engineer) thus saving the village money. Matthew Simpson is assisting Bob McNutt with securing the plans. The village is planning on submitting this project to OPWC in 2019 for 2020 funding.

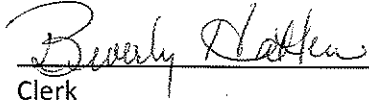
BPA meeting will be addressing issues with water treatment plant and water tower alarms.

CT Consultants is working on the bid specifications for the Mill St. and the E. Prospect St. water main projects to coincide with the OPWC (Ohio Public Works Commission) dates.

Allen motioned to adjourn the meeting, Fetzer seconded. The motion was unanimously approved. The meeting was adjourned at 7:55.

Next regular meeting will be January 21, 2019 at 7pm.

Minutes approved on January 21, 2018

  
Clerk

  
Mayor