

MINUTES OF REGULAR MEETING OF SMITHVILLE VILLAGE COUNCIL  
JANUARY 6, 2020

The Council of the Village of Smithville met in regular session on Monday, January 6, 2020 at 7:00 pm in Village Hall. Mayor Tom Poulson called the meeting to order. Members present at roll call were Larry Allen, Tricia Fetzer, John Heitger, Robert Kerr, and Scott Thorn. Fiscal Officer Pam Keener, Police Chief Howard Funk, and Clerk of Council Beverly Hatten were also present.

Allen motioned to approve the minutes of the December 30, 2019 special meeting. Fetzer seconded the motion. Council unanimously approved the minutes as written.

Police Chief Funk submitted the December 2019 Police Report. The Chief also submitted the resignation of Ptl Kevin Garofalo. A notice was placed on Facebook that the police department was accepting applications for part-time officers.

Fetzer motioned to accept the resignation of Ptl Kevin Garofalo as of January 5, 2020. Kerr seconded the motion. The Council unanimously approved to accept the resignation of Ptl Kevin Garofalo.

The solicitor is continuing work on a nuisance property ordinance.

Updates have been made to the Standard Business Operating Policy Manual. The manual will now be reviewed on an annual basis. Fetzer motioned to approve the updates for the Standard Business Operating Policy Manual. Kerr seconded the motion. Council unanimously approved the updates to the Standard Business Operating Policy Manual.

The Employee Manual was also updated. Updates included salary, purchase policy, meal reimbursement and drug testing. Fetzer motioned to approve the updated Employee Manual. Allen seconded the motion. Council unanimously agreed to approve the updates to the Employee Manual.

Mayor advised the construction documents regarding materials required to be used on a project is extremely old and will need updated. It will be reviewed this year.

PEP Liability Insurance is up for renewal. Fetzer motioned to approve the PEP Liability Insurance. Allen seconded the motion. Council unanimously approved to renew the PEP Liability Insurance as presented.

Mayor advised 2 seats are open on the BPA (Board of Public Affairs). Ryan Imhoff is willing to continue. Lynn Moomaw is willing to serve on the BPA; she has served in the past and is experienced. Previously she had chaired the BPA. Fetzer motioned to appoint Imhoff and Moomaw to the open seats of the BPA. Kerr seconded the motion. Council unanimously approved Imhoff and Moomaw to be appointed to the BPA.

Allen advised he spoke to Michael Johns regarding the open seat for Village Council. He couldn't find the application on the website. A copy of the application was given to Allen to forward to Michael Johns.

Mayor shared the December Income Tax revenue report. It showed that revenue exceeded the estimate. The December Statement of Cash, Revenue and Expenditures reports were reviewed. The December Monthly Financial Report will be presented at the next meeting.

Liaison Reports

Thorn advised Mike Turner is moving forward with the purchase of a lawn mower.

Heitger advised a load of salt is coming this week. They are working on the asphalt bids for S Mill and E Prospect Streets

Mayor advised Becky Dannemiller was able to close the books on 2019 and start 2020. Also we had paid the Clerk Treasurer \$4,800 and for 2019 the Fiscal Officer turned in hours for payment and was paid \$4,200 for 2019.

Fiscal Officer advised the semiannual audit is coming up. Mayor advised there is a post audit meeting which Council Members are invited to attend.

Thorn advised of an inquiry about an issue in the roadway on Prospect. It is loose mounding at this time. Heitger believes it will not be able to be patched until spring. Mayor advised due to several water breaks after the fire in the area there are issues with the roadway. Mayor will speak to Mike Turner to see if anything can be done at this time.

Michael Johns joined the meeting and was introduced by Allen. He was given an application for the open council seat.

Fetzer motioned to pay the bills in the amount of \$5,741.69. Kerr seconded the motion. Council approved unanimously to pay the bills.

Allen motioned to adjourn the business meeting. Kerr seconded the motion. Council unanimously agreed to adjourn the meeting at 7:40 pm

Scheduled meetings:

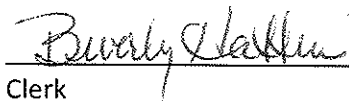
BPA Meeting January 13, 2020 at 6:00 pm

Council is invited to attend this meeting. Ryan Marthey has reviewed the water tower plans and has some questions; he will be attending this meeting. CT Consultants will be there. If Council has any questions, please submit them by email to the Mayor prior to the meeting so he can forward them to CT Consultants so they will have an answer.

I&I will also be a point of discussion; strategies for overflow will be reviewed.

Council Meeting January 20, 2020 at 7:00 pm

Minutes of the January 6, 2020 meeting were approved on January 20, 2020.

  
Clerk

  
Mayor