

MINUTES OF REGULAR MEETING OF SMITHVILLE VILLAGE COUNCIL  
DECEMBER 27, 2018

The Council of the Village of Smithville met in regular session on Thursday, December 27, 2018 at 6:00 pm in Village Hall. Mayor Tom Poulson called the meeting to order. Members present at roll call were Larry Allen, Jim Carter, Tricia Fetzer, Robert Kerr, and Ken McCune. Police Chief Funk, Solicitor Matt Simpson, Fiscal Officer Pam Keener, and Clerk of Council Beverly Hatten were also present.

Fetzer noted an incomplete sentence in the minutes of December 3, 2018 which was corrected. Fetzer motioned to approve the minutes of the December 3, 2018 regular meeting as corrected. Carter seconded the motion and the minutes were unanimously approved.

Mayor stated the spending threshold was to allow the department heads to authorize purchases for items which funds have been appropriated. A purchasing policy brought before council includes a threshold of \$5,000 where a department head may approve a purchase. As before no purchase may be made without first obtaining a purchase order and be approved by the fiscal officer. McCune motioned to approve the Purchasing Policy. Carter seconded the motion. Council unanimously approved the Purchasing Policy to be added to the Village's Standard Business Operating Policies Manual.

Annexation Update – Dollar General. Simpson reviewed the situation regarding the speed limit change request Council approved and submitted to the State of Ohio. The speed study was not sufficient and another speed study has been commissioned. Dollar General is paying for the speed studies. If it is determined that a left turn lane is needed Dollar General would have to pay for the turn lane to be added to the road way. Dollar General is not willing to take on the added cost for the left turn lane.

The zoning board of appeals is working on the issues involved with the Dollar General. As stated previously, David Blackwell is unable to chair and will resign from the committee. Robert Amstutz will chair the committee and Blackwell will stay on until a replacement is found.

Mayor advised we have a contract to provide a school resource officer for Green Local Schools and Liberty Prep. Currently that position is vacant and Chief Funk has been filling in. The Chief does not have the available time to spend in the schools like a dedicated school resource officer does. It has been recommended to fill the position with a current part-time officer, making this officer a full time officer. The salary ordinance has the pay for the school resource officer at a higher rate than that of a full time officer. It is recommended that the school resource officer pay is reduced to the same rate as a full time officer.

McCune motioned to suspend the rules for the amendment to the salary ordinance, **Ordinance 2018-31**, making the pay rate for the school resource officer the same as a full time officer. Fetzer seconded the motion. Roll call was taken and council approved to suspend the rules for the amendment to the salary ordinance.

**Ordinance 2018-31** Amendment to the Salary Ordinance. Fetzer motioned to change the rate of pay for the school resource officer and make it the same as the full time officer. The new rate of pay for the school resource officer will be \$14.52/hour during probation and \$15.04/hour after one year probation.

Kerr seconded the motion for the hourly rate change. The council unanimously passed changing the pay rate for the school resource officer.

Police Chief Funk recommended the best way to handle the staffing situation at this time is to send a part-time officer to be tested for the fulltime, school resource officer position. This testing would be done as soon as possible, but after the first of the year. The police department normally consists of the Chief, 3 full time officers and up to 5 part time officers. Right now the department is staffed with the Chief, 3 full time officers and 2 part time officers. The Chief is having difficulty locating good candidates to fill part time positions. As a full time officer the school resource officer would fill in as a road officer when not needed at the schools.

John Heitger joined the meeting at 6:39.

Police Chief Funk requested to send Officer Christian Wertz to be tested for the full time school resource officer position. Fetzer motioned to send Wertz for testing, Carter seconded the motion. Council unanimously approved to send Wertz for testing.

Mayor advised formal notification was received of Wooster's decision to pursue the proposed change to the 201 plan. The mayor is working on a response opposing Wooster's request. Wayne County does support Smithville. There will be a meeting January 9, 2019.

Mayor advised of the recommendation to update and purchase anti-virus software for the Village computers. The Village has 11 computers which will need the software. A brief discussion was held and it was agreed to purchase the anti-virus software and have Brian Fike install it on all computers.

**Resolution 2018-32** authorizing the Fiscal Officer to transfer appropriations and /or increase appropriations and amend the certificate of estimated resources and declaring an emergency. Allen motioned to suspend the rules for Resolution 2018-32, declared to be an emergency measure, immediate passage is necessary. Fetzer seconded the motion. Council unanimously agreed to suspend the rules for Resolution 2018-32.

Allen motioned to approve **Resolution 2018-32** authorizing the Fiscal Officer to amend the Certificate of Estimated Resources and/or transfer appropriations and/or increase appropriations as needed as attached. Fetzer seconded the motion. Council approved Resolution 2018-32.

Keener recommended for council to approve an investment policy. It is the policy of the Village to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands and conforming to all state and local statutes. The Fiscal Officer will monitor the investment portfolio and reviewed periodically. Fetzer motioned to approve the investment policy. Carter seconded the motion. Council unanimously approved the investment policy.

Keener presented the November Financial Report. McCune motioned to file the November Financial Report and Kerr seconded the motion. Council unanimously voted to file the November Financial Report.

The old spring animals from the park have been removed due to insurance concerns. They will be posted on GovDeals, with a disclaimer, for possible sale to collectors of such items.

Allen mentioned Central Fire Department was featured in a newspaper article, December 27, 2018 of The Daily Record, reviewing the grants received and the purchases the fire department made.

Fetzer announced each person up for renewal in a committee is staying on the committee. The next council meeting is the organization meeting to determine liaison departments for council members.

Carter advised the bleachers at the main ball diamond have been removed.

McCune motioned to pay the bills in the amount of \$131,996.43. Of this total \$49580.60 was previously paid to avoid late fees and a bill in the amount of \$12427.00 was paid online, Ohio Bureau of Workers Compensation, to take advantage of discounts if paid early and online. Fetzer seconded the motion and council agreed unanimously to pay the bills.

Allen motioned to adjourn the meeting, Fetzer seconded. The motion was unanimously approved. The meeting was adjourned at 6:58pm.

Next regular meeting will be January 7, 2019 at 7pm.

Minutes approved on January 7, 2018

  
Clerk

  
Mayor