

MINUTES OF REGULAR MEETING OF SMITHVILLE VILLAGE COUNCIL  
DECEMBER 2, 2019

The Council of the Village of Smithville met in regular session on Monday, December 2, 2019 at 7:00 pm in Village Hall. Mayor Tom Poulson called the meeting to order. Members present at roll call were Larry Allen, Jim Carter, Tricia Fetzter, John Heitger, Robert Kerr, and Scott Thorn. Solicitor Jason Groh, Police Chief Howard Funk, and Clerk of Council Beverly Hatten were also present.

Allen motioned to approve the minutes of the November 18, 2019 regular meeting. Kerr seconded the motion. Council unanimously approved the minutes.

Chief Funk presented the November 2019 Police Report to council. Allen motioned to approve the November 2019 Police Report. Fetzter seconded the motion. Council voted unanimously to approve the November 2019 Police Report. Chief advised there will be a police department meeting on Friday. Council is requested to notify the Chief if they have something they want to add to the meeting.

Correspondence:

- A final leaf pick up has been scheduled for December 11, 12, and 13.
- A letter was received from Kimble Recycling & Disposal Inc. They need to raise their rates due to the gasoline and diesel tax increase. The increase will be \$0.48 per house per year. The increase will take effect January 1, 2020. It will be posted on the website.

Mayor advised Jon Parker, Smithville Zoning, submitted changes for the zoning ordinances to the planning commission. Copies were emailed to the council members. Most of the changes are to clarify the wording. Council and solicitor are requested to review the changes to approve them at the next meeting.

Further investigation into a nuisance ordinance is being conducted.

Standard Business Operating Policies Manual has some items which need updated and included. Mayor and Fetzter are working on it. Suggestions were made by Thorn and discussion was held about changes being made.

Allen inquired if Mr. Yanuta's issue with his driveway has been handled. Mayor advised Mike Turner is handling it. Mayor will follow up with Turner again.

Mayor shared the Income Tax Revenue Report with Council.

Fetzter stated that the Employee Manual and the Standard Business Operating Policies Manual do not address an employee having a drug test after an accident. Discussion was held on what makes an event an accident where a drug test will be required. Fetzter requested input from Council members to be emailed to her, including examples from other workplaces.

2020 Annual Appropriations, A Resolution to make appropriations for current expenses and other expenditures of the Village during the fiscal year ending December 31, 2020 was reviewed. Allen motioned to place the 2020 Annual Appropriations Resolution on a first reading. Fetzter seconded the motion. Council unanimously agreed to place the 2020 Annual Appropriations Resolution of the first reading.

Council liaison assignments were reviewed. Council members agreed to continue their current assignments.

A list of Committees and Commissions were reviewed. Members who were finishing their term will need contacted and requested to continue or someone will need to be found to take the position.

Liaison Reports:

Kerr advised the Friends of the Smithville Veterans Memorial are participating in the Wreaths Across America. A small ceremony will be held December 13 at 3pm.

Heitger passed around a proposal from B&K Concrete Construction & Contracting Inc for concrete sidewalk replacement in areas of downtown along Main Street. Specified areas include north west side of the square in front of the plumbing store and barbershop (1380 sq ft), south east side of the square in front of the coffee shop and antique store (1245 sq ft), and north east side of the square in front of the market (980 sq ft). The total for the sidewalk replacement would be \$26,247. Heitger advised the barrels have been set up in the downtown area by Buchwalters with the evergreens.

Mayor advised the holiday street and Village Hall yard lights have been put up by the public service workers.

Fetzer suggested updating the entryway of Village Hall by placing pictures of the Mayor and Council Members on the wall and placing a table for brochure display. It was requested for Council to update their pictures and bios for the current website. Fetzer also suggested an upgrade to the website to make it better looking and more user friendly. Samples and price quotes will be requested for review.

Fetzer reminded council that holiday hams for the Village employees will be paid with private funds. The Mayor will receive a bill and contributions from Council would be appreciated to cover the cost.

The next meeting will be December 16. An end of year meeting will need to be scheduled to finish paying the bills for 2019. Council agreed to meet December 30 at 6:00 pm at Village Hall for a short meeting.

Allen motioned to pay the bills in the amount of \$25,001.13. Fetzer seconded the motion. Council approved unanimously to pay the bills.

Allen motioned to adjourn the business meeting. Carter seconded the motion. Council unanimously agreed to adjourn the meeting at 7:59 pm

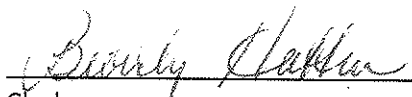
Scheduled meetings:

BPA meeting December 9, 2019 at 6:00 pm

Council Meeting December 16, 2019 at 7:00 pm

Council Meeting December 30, 2019 at 6:00 pm

Minutes of the December 2, 2019 meeting were approved on December 16, 2019.

  
Clerk

  
Mayor