

MINUTES OF REGULAR MEETING OF SMITHVILLE VILLAGE COUNCIL  
DECEMBER 16, 2019

The Council of the Village of Smithville met in regular session on Monday, December 16, 2019 at 7:00 pm in Village Hall. Mayor Tom Poulson called the meeting to order. Members present at roll call were Larry Allen, Jim Carter, Tricia Fetzer, John Heitger, Robert Kerr, and Scott Thorn. Solicitor Jason Groh, Fiscal Officer Pam Keener, and Clerk of Council Beverly Hatten were also present.

Fetzer motioned to approve the minutes of the December 2, 2019 regular meeting. Carter seconded the motion. Council unanimously approved the minutes as written.

Correspondence: Mayor shared a news release from the Northeast Ohio Four County Regional Planning & Development Organization (NEFCO). NEFCO released a draft update of the Clean Water Plan Chapter 3 for a 60 day public review and comment period. The public comment period ends February 7, 2020. The update can be accessed by going to: <http://nefcoplanning.org/>

The changes to the zoning ordinances proposed by John Parker, Zoning Administrator, were reviewed by Council Members. Most of the submitted changes are to clarify the wording. Allen motioned to suspend the rules to approve the proposed zoning ordinance changes. Carter seconded the motion. Council unanimously approved to suspend the rules.

Fetzer motioned to approve the changes to the zoning codes ordinances as proposed by Jon Parker, Zoning Administrator. Allen seconded the motion. Council unanimously approved the changes to the zoning code ordinances.

The Mayor advised investigation into a nuisance ordinance is continuing.

Standard Business Operating Policies Manual and Employee Manual are being updated and reviewed.

**Ordinance 2019-21 2020 Annual Appropriations for current expenses and other expenditures during the fiscal year ending December 31, 2020 and declaring an emergency was placed on second and third reading.** Allen motioned to suspend the rules, immediate passage of which is necessary to preserve and protect the health, safety, and welfare of the residents of the Village of Smithville. Fetzer seconded the motion. Council approved to suspend the rules on the 2020 Annual Appropriations Ordinance

**Ordinance 2019-21 2020 Annual Appropriations for current expenses and other expenditures during the fiscal year ending December 31, 2020 and declaring an emergency.** Fetzer motioned to approve the 2020 Annual Appropriations Ordinance. Allen seconded the motion. Council unanimously approved 2019-21 2020 Annual Appropriations Ordinance.

Committees and Commissions: Everyone is satisfied with their assignments. There is an open seat on the BPA which needs filled. Please forward names to the Mayor of potential members. Council will need to elect the Council President for 2020 at the next meeting.

Fetzer advised Luke Martin, Birdeye Co, was contacted regarding an upgrade to the Village website. He provided samples to review. To upgrade the website to a new format will be a onetime fee of \$1,500. The annual hosting fee would remain the same. They would migrate the current website information to the new format and give time for review before going live. This would take approximately 3-4 weeks to complete. Fetzer will forward the email with samples for council to review.

**Resolution 2019-22** Appropriation Amendment Authorizing the Fiscal Officer to transfer, decrease and/or increase appropriations and amend the certificate of estimated resources as needed and declaring an emergency. Fetzter motioned to suspend the rules for Resolution 2019-22. Carter seconded the motion. Council unanimously agreed to suspend the rules of Resolution 2019-22 and pass as an emergency.

**Resolution 2019-22** Appropriation Amendment Authorizing the Fiscal Officer to transfer, decrease and/or increase appropriations and amend the certificate of estimated resources as needed and declaring an emergency. Fetzter motioned to approve Resolution 2019-22. Allen seconded the motion. Council unanimously approved Resolution 2019-22.

November 2019 Financial Report was presented for approval. Kerr motioned to approve the November 2019 Financial Report. Allen seconded the motion. Council unanimously approved the November 2019 Financial Report.

Council was advised they received forms for direct deposit. The Village will be paying employees by direct deposit in the coming year. Also the pay date will change from Wednesday to Friday. Please fill out the form and turn it in to the Village Office.

Smoke testing report is completed. BPA did have it for their meeting. CT Consultants will be present at the January 13 BPA meeting to review the report and proposals. Council is invited to the meeting. We are looking at cleaning and lining sewer lines. We will apply for grants to assist in paying for improvements. Council was requested to send any questions they may have to the Mayor to forward to CT Consultants prior to the January 13 meeting.

Mayor advised he had a meeting with CT Consultants this week. They reviewed previous projects, what went well and what didn't. The meeting was productive. The water tower project was discussed. CT Consultants advised to break the project into 3 separate bids. The benefit would be more bidders. If it were one bid, most likely the bid winner would subcontract out part of the work.

#### No Liaison Reports

Mayor advised he followed up with Mike Turner about Mr. Yanuta's issue with his driveway. Turner had a conversation with Mr Yanuta. An apron for the driveway was added when the street was paved, this has changed the flow of water. Turner offered to remove or change the apron, but the resident is requesting no change at this time.

Allen motioned to pay the bills in the amount of \$58,911.68. Carter seconded the motion. Council approved unanimously to pay the bills.

Allen motioned to adjourn the business meeting. Kerr seconded the motion. Council unanimously agreed to adjourn the meeting at 7:43 pm

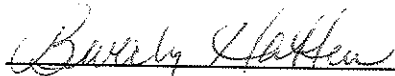
#### Scheduled meetings:

Council Meeting December 30, 2019 at 6:00 pm

Council Meeting January 6, 2019 at 7:00 pm

BPA Meeting January 13, 2020 at 6:00 pm

Minutes of the December 16, 2019 meeting were approved on December 30, 2019.



Clerk



Mayor