

December 14, 2020

MINUTES OF BOARD OF PUBLIC AFFAIRS MEETING

Members Present: Kyle Krownapple, Lynn Moomaw and Ryan Imhoff

Others Present: Becky Dannemiller, Mayor Tom Poulson, and Mike Turner

Board president Kyle Krownapple brought the meeting to order at 6:04pm. The November 9th meeting minutes were read for approval. Lynn made the motion to accept the minutes as written, Kyle seconded, all approved.

The board reviewed the templates sent by Caldwell Tank for the new tower color schemes. The selection was Pure White, Forest Green lettering, and Black accent lines. The Mayor will relay this decision to Chris Brubaker of C.T.

The board discussed the email from Bob McNutt for an additional \$2173.13 be invoiced and paid for the 2020 General Services Contract. Originally \$12k was approved for 2020 but additional work has been done and needs to be billed. There will be no further charges in 2020. Lynn made the motion to approve and pay this final invoice, Ryan seconded, all approved.

The Mayor shared with the board his thoughts on future rate increases for water and sewer considering all the projects the village is doing or considering in the future. His suggestion is to do annual or incremental increases over time instead of increasing the rate every 4-5 years as we've done. He will have the fiscal officer work on projections for discussions by the board. The board will also look at the percentage (%) set aside in the water improvement and sewer improvement funds for capital improvements. The board will also consider a lesser increase for Homestead approved citizens.

The Mayor did mention the electrical upgrade needed at the WWTP plant. After a walk-thru with Tom A., it was determined the plant is operating on original electrics and need upgraded, which is causing many of our problems at the plant. The hope is to find funding to help with the cost of the upgrade which is estimated about \$100,000.

Becky informed the board of issues the billing office is having with UB bills mailed and not getting to residents. Other issues are payments mailed to us not received in the office on time and on-line bill pay customer's bank checks not arriving on time to avoid penalties. Until the mail improves, there is not much to do, but any late payments are penalized.

The board discussed committing to the *I and I Study* proposed by C.T. Consultants. There was no clear cost so the Mayor will contact Bob and ask for a clear outline of the plan and costs.

The Mayor reported to the board the Sewerline Re-Lining Project did not score high enough at the county level for OPWC funding. Jennifer at C.T. believes we could still get funded at the district level, or definitely from Small Government grants. Lynn made the motion to go ahead with the *I and I Study*, Ryan seconded, all approved.

The board tabled discussion about the SWPP plan until next month at which time the board will meet at 5:30 in order to have more time to review.

The next meeting will be January 11, 2021 at 5:30pm.

Lynn made the motion to adjourn the meeting at 7:00pm, Ryan seconded, all approved.


BPA Clerk


BPA President