

February 12, 2018

MINUTES OF BOARD OF PUBLIC AFFAIRS MEETING

Members Present: Ryan Imhoff, Roland Tanner and Kyle Krownapple

Others Present: Becky Dannemiller, Councilman Tom Poulson, Mayor Paul Alexander, Public Works Employees Mike Turner and Adam Baker,
Jim Benekos and Bob McNutt from C.T. Consultants
Tom Abraham and John Drumm from Agri-Sludge Company

Board president Kyle Krownapple called the meeting to order at 6:00pm.

The January 8, 2018 minutes were read for approval. Roland made the motion to approve the minutes as written, Ryan seconded, all approved.

Bob McNutt attended to give an update on the WWTP Tertiary project. The paperwork will be signed tonight and he will take them with him. He stated a construction kick-off meeting will be held later this week. He also stated to the board members the EPA has made a new law that ALL public water systems (PWS) must have an AMP (Asset Management Plan) in place by October 1st, 2018. C.T. Consultants can assist the Village with this process.

Jim Benekos updated the board on the Milton Street Water Line Replacement project. OPWC funding was approved and is in place for Phase I (Milton Street) and that funding is available July 1st. Bidding can take place prior to that (March or April) but cannot be awarded until after July 1st. Jim brought a proposal for C.T. firm to do the bidding portion and professional construction oversight during construction. The proposal is \$48,722. BPA and the Solicitor need to review and approve by signing and returning to him. He would like this to happen as soon as possible so the bidding portion can begin. They are also working on Phase II (Mill Street and Prospect Street Water lines) as that application needs submitted by August for OPWC consideration for 2019 funding. They stated Ted Derhmer will be the construction on-site inspector for both projects and the time will overlap, thereby saving some inspection costs.

Tom and John, of Agri-Sludge, attended the meeting to review the *Smithville Drinking Water Emergency Contingency Plan* they are working on. The board provided the answers in the plan that require who will be the contact person (Mayor) in case of an emergency. Also, critical users, notifications, alternative sources, and other items that were needed are completed. John will work on completing the plan and distribute the plan. Becky will provide any food service organizations, and medical offices information for the plan, as they are considered critical users along with the schools.

Becky explained the request from Denise Endsley for credit on her sewer bill. She had very high usage in December 2017 which continued through January 2018. It was determined by a plumber their toilet was not replaced and set properly, after new flooring was laid, thereby leaking water. Her request is for


credit as the leaking water did not go through the sewer system. Their reading in December had usage of 53,000 gallons. When a reading was taken one month later in January 2018, the usage was at 59,000. When they realized they had a problem, a plumber was called and found and fixed the problem immediately. After discussion, the board approved giving her credit for usage above and beyond their average highest usage and again in March when readings are done again. Becky will calculate the credit and apply to their account.

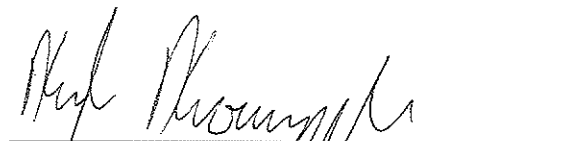
Kyle inquired about grants for replacing old fire hydrants.

Board member Ryan Imhoff requested we get a quote for sandblasting the entire water tower to remove old lead paint the proper way. Mike Turner will follow up on that and get a quote.

The next meeting is Monday, March 12th, with a joint meeting with RCAP to follow at 7pm, prior to Council meeting.

Roland made the motion to adjourn at 7:00 pm, Ryan seconded, all approved.


BPA Clerk


Board President